



Public Document Pack

Arun District Council
Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF

Tel: (01903 737500)
Fax: (01903) 730442
DX: 57406 Littlehampton
Minicom: 01903 732765

e-mail: committees@arun.gov.uk

17 July 2019

Full Council Meeting

To all Members of the Full Council

You are summoned to attend a meeting of the ARUN DISTRICT COUNCIL to be held on Wednesday 17th July 2019 at 6.00 pm in the Council Chamber - Council Chamber to transact the business set out below:

A handwritten signature in black ink, appearing to read "N. V. Lynn".

Nigel Lynn
Chief Executive

AGENDA

25. Committee Memberships (Pages 1 - 8)

The following changes to Committee Memberships need to be noted by the Council as set out below – any further changes can be reported verbally at the meeting:

- Councillor Mrs Worne will replace Councillor Mrs Baker on the Development Control Committee
- Councillors Brooks, Mrs Haywood, Oppler and Tilbrook to be added to the list of named Substitutes for the Development Control Committee
- Councillor Mrs Worne will replace Councillor Mrs Baker on the Licensing Committee
- Councillor Bennett will become Vice-Chairman of the Standards Committee
- Councillor Dr Walsh will fill the Lib Dem vacancy on the Littlehampton Regeneration Sub-Committee
- Councillor Bennett will become the Chairman of the Housing & Customer Services Working Group and Councillor Coster will become Vice-Chairman
- Councillors Mrs Cooper, Charles, Hughes, Mrs Haywood and Mrs Pendleton will become Members of the Housing & Customer

Services Working Group

- Councillors Chapman, Clayden, Gunner and Kelly will become Members of the Environment & Leisure Working Group
- Councillor Mrs Catterson will fill the Arundel & Walberton seat allocated to the Green Party on the Joint Western Arun Area Committee

- Members are reminded that if they have detailed questions, would they please inform the relevant Cabinet Member/Chairman and/or Director in advance of the meeting in accordance with the Council Procedure Rules
- Copies of the reports on the recommendations from the Cabinet Meetings have been previously circulated to Members and Members are asked to bring their copies with them to the meeting. Further copies are available from the Committee Manager
- Copies of the reports on the recommendations from the other Committees are attached, where appropriate

ADDENDUM TO AGENDA ITEM NO. 25

ARUN DISTRICT COUNCIL

REPORT TO THE FULL COUNCIL MEETING ON 17 JULY 2019

SUBJECT: Committee Memberships - Proportionality of the Council and Reallocation of Seats

REPORT AUTHOR: Liz Fatcher – Group Head of Council Advice & Monitoring Officer
DATE: July 2019
EXTN: 01903 737610

EXECUTIVE SUMMARY:

This report informs the Council of the outcomes of a review of the entitlement to political groups and independent members to seats on Committees, Sub-Committees and Working Parties in line with proportionality rules.

The report also provides an update on the changes to Committee Memberships being reported to the Council.

RECOMMENDATIONS:

It is recommended that:

- (1) the changes to Committee Memberships, as circulated at the meeting, be noted; and
- (2) the following appointments to chairmanships be agreed:
 - a. Councillor Ms Seex to replace Councillor Buckland as Chairman of the Littlehampton Regeneration Sub-Committee;
 - b. Councillor Bennett to become Vice-Chairman of the Standards Committee;
 - c. Councillor Bennett to become Chairman of the Housing & Customer Services Working Group; and
 - d. Councillor Coster to become Vice-Chairman of the Housing & Customer Services Working Group.

1.0 BACKGROUND

- 1.1 Following notification of Councillor Tracey Baker and Councillor Ian Buckland both becoming independent members not aligned to any political group, it is the duty of the Council to review the entitlement of political groups to seats on committees in line with the proportionality rules set out in the Local Government and Housing Act 1989.
- 1.2 Based on the latest changes, the number of members of each political group or independent group and their proportion of the 54 councillors is set out overleaf:

Liberal Democrat	20	37%
Conservative	21	38.8%
Independent	7	12.9%
Green	2	3.7%
Labour no aligned to any group	1	1.85%
Independent not aligned to any group (Other Independents)	3	5.5%

- 1.3 Under the proportionality rules, if there are members of the Council who do not belong to a political group then, once the division of seats between the political groups has been made, any remaining seats should be allocated to these members by the Council. This has not been an issue for the Council before with only 1 or 2 members not being aligned to a political group. However, this position has changed with the latest notifications and the number of non-aligned (or 'independent') councillors increasing to 4.
- 1.4 The Group Leaders and Other Independent councillors have been made aware of the outcomes of the proportionality review and the changes to Committee Memberships are being reported to the Council in accordance with Council Procedure Rule 26.2.

2.0 PROPOSALS

- 2.1 Appendix 1 sets out the latest proportionality and number of seats allocated on Committees, Sub-Committees and Working Parties. Appendix B confirms the changes to Committee Memberships or where notification is still awaited. It also seeks agreement to the appointment to vacant chairmanships.

3.0 OPTIONS

None as the Council needs to follow legislative and constitutional requirements

4.0 CONSULTATION:

Has consultation been undertaken with:	YES	NO
Relevant Town/Parish Council		✓
Relevant District Ward Councillors		✓
Other groups/persons (please specify) <ul style="list-style-type: none"> Group Leaders and Other Independent councillors 	✓	

5.0 ARE THERE ANY IMPLICATIONS IN RELATION TO THE FOLLOWING COUNCIL POLICIES: (Explain in more detail below)	YES	NO
Financial		✓
Legal	✓	
Human Rights/Equality Impact Assessment		✓
Community Safety including Section 17 of Crime & Disorder Act		✓
Sustainability		✓
Asset Management/Property/Land		✓
Technology		✓
Other (please explain)		✓

6.0 IMPLICATIONS:

None

7.0 REASON FOR THE DECISION:

To reflect legislative and constitutional requirements for reviewing the proportionality and allocation of seats to Committees.

8.0 BACKGROUND PAPERS:

Section 15 of the Local Government & Housing Act 1989

<http://www.legislation.gov.uk/ukpga/1989/42/section/15>

Arun's Constitution

<https://www.arun.gov.uk/constitution>

This page is intentionally left blank

Proportionality and Number of Seats on Committees – July 2019

Allocations to Committees and Sub-Committees

Committee	Seats	Lib Dem	Con	Ind	Green	Lab	Other Ind
Development Control	15	5	6	2	1	1	0
Licensing	15	6	6	2	1	0	0
Overview Select	15	6	6	2	1	0	0
Audit & Governance	10	4	4	1	0	0	1*
Planning Policy Sub	14	5	4	2	1	1	1
Bognor Regis Regeneration Sub	9	3	4	1	0	0	1
Littlehampton Regeneration Sub	9	3	4	1	0	0	1
CEO Remuneration	5	2	2	1	0	0	0
Statutory Officers Investigatory & Disciplinary	5	2	2	1	0	0	0
Standards	9	3	4	1	0	0	1
Electoral Review Sub	8	3	3	1	0	0	1
Total number of Committee seats to which proportionality rules apply	114	42	45	15	4	2	6
Adjustment required from previous review		-6	-1	-	-1	+2	+6

Allocations to Working Parties and Panels

Working Party/Panel	Seats	Lib Dem	Con	Ind	Green	Lab	Other Ind
Members IT Working Party	9	3	4	1	0	0	1
Development Control Site Inspection Panel	9	3	4	1	0	1	0
Housing Appeals Panel	9	4	3	1	0	0	1
Staff Appeals Panel	8	3	3	1	1	0	0
Constitution Working Party	8	3	3	1	1	0	0
Staff Consultation Panel	2	1	0	1	0	0	0
Total number of Committee seats to which proportionality rules apply	45	17	17	6	2	1	2
Adjustment required from previous review		-2	-1	-	-	+1	+2

Note:

* The Other Independent seat on the Audit & Governance Committee has been re-allocated to the Green Party

Committee Membership Changes – 17 July 2019

(1) The table below replaces the text set out at item 25 of the agenda. Councillor Dr Walsh will propose that these changes are noted in accordance with Council Procedure Rule 26.2.

Committee/Sub-Committee, Working Party/Panel	Former Member	New Member
Development Control	Councillor Mrs Baker	Councillor Mrs Worne New Substitute Members of: Councillor Brooks Councillor Mrs Haywood Councillor Oppler Councillor Tilbrook
Licensing	Councillor Mrs Baker	Councillor Mrs Worne
Overview Select	Councillor Buckland	Liberal Democrat Councillor
Audit & Governance	Councillor Ms Thurston	No change – the Other Independent councillors have offered this seat back to the Green Party
Planning Policy Sub	Liberal Democrat Councillor Councillor Hughes	Councillor Northeast Councillor Mrs Daniells
Bognor Regis Regeneration Sub	Liberal Democrat Councillor	Councillor Mrs Daniells
Littlehampton Regeneration Sub	Liberal Democrat vacancy due to be filled by Councillor Dr Walsh	Councillor Mrs Baker
Standards	Liberal Democrat vacancy Liberal Democrat vacancy	Councillor Mrs Daniells Liberal Democrat Councillor
Electoral Review Sub	Liberal Democrat Councillor	Councillor Mrs Baker
Members IT Working Party	Liberal Democrat Councillor	Councillor Mrs Daniells
Development Control Site Inspection Panel	Liberal Democrat vacancy	Councillor Northeast
Housing Appeals Panel	Councillor Mrs Madeley	Councillor Mrs Baker
Housing & Customer Services Working Group	N/A	New Members of: Councillor Charles Councillor Mrs Cooper Councillor Mrs Hayward Councillor Hughes Councillor Mrs Pendleton

Environment & Leisure Working Group	N/A	New Members of: Councillor Chapman Councillor Clayden Councillor Gunner Councillor Kelly
Joint Western Arun Area Committee	Green Party vacancy	Councillor Mrs Catterson

(2) In accordance with Council Procedure Rule 2.1(x), Councillor Dr Walsh also wishes to propose the following appointments to vacant chairmanships:

- a. Councillor Ms Seex be appointed as Chairman of the Littlehampton Regeneration Sub-Committee to replace Councillor Buckland
- b. Councillor Bennett fills the vacant Vice-Chairman seat on the Standards Committee
- c. Councillor Bennett will become the Chairman of the Housing & Customer Services Working Group and Councillor Coster will become the Vice-Chairman.